

# **Bannockburn high school**



## **Code Of Conduct**

## As a pupil of Bannockburn High School you are expected -

- ◆ To attend regularly except when illness prevents you from doing so.
- ◆ To show respect for others, for yourself and for school property by behaving well at all times
- ◆ To wear appropriate school dress
- ◆ To bring the right books, jotters, PE kit, pens etc to school
- ◆ To arrive at school and in class on time.

Our Positive Motivation Scheme (M+) exists to reward pupils who observe this code of conduct. Our M+ Scheme is about getting the basics right. The basics are:

**ATTENDANCE**  
**BEHAVIOUR**  
**DRESS**  
**EQUIPMENT**  
**PUNCTUALITY**

Get these right and a lot of other things will fall into place !!!

Your teachers will explain clearly to you the code of conduct for their classroom. You will be expected to respect this code, so that your teachers can do their job and you and everyone else in the class can learn.

The following pages focus on specific areas of our code of conduct. You are expected to observe these instructions.

**Absence:** Remember to bring a note from home on your return to school and give it to your Group Tutor. The note should explain why you were absent and cover the dates you were absent. It must be written and signed by your parent/carer.

### **Appointments:**

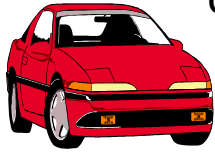
If you have a medical/dental appointment, take your appointment card or (letter from parent/carer) at Form Period to Mrs Moir in the Medical Suite, who will issue you with a green slip.

### **Audio Equipment:**

Personal stereos/radios are not banned but are not encouraged. If you listen to one on the way to school it must be removed on entering the premises and placed in your school bag.



**Bullying:** Bullying is totally unacceptable. Treat other people with respect and demand the same in return. Do not put up with bullying. If you need to help to get it stopped, talk to a member of staff.



**Car Park:** Be particularly careful when negotiating your way through the car park. It can be very congested and not all vehicles observe the 5mph speed limit. Do not try to pass between parked vehicles as schoolbags can accidentally scratch paintwork.

**Emergency Evacuation:** In the unlikely event of having to leave the building in an emergency you must observe the following.

**Classrooms:** Do not enter a room without the permission of a teacher.

**Corridors:** Keep to the left. Walk, don't run. When waiting outside a classroom, keep well into the wall so that you do not restrict flow along the corridor.

**Dress:** You have the right to wear the distinctive school emblem and are expected to wear items of clothing which bear this emblem. You should not wear clothing with large designer labels nor those with stripes. Jeans and items of clothing showing allegiance to a football team are also unacceptable.

**Drinks:** Water may be consumed in class as long as this does not interfere with the lesson in progress. No other drinks should be taken into class.



**Food:** Food purchased in the Social Area or "Wee Social" should be consumed there or outside in the grounds. Vending machines should only be used at intervals and lunchtimes.

**Homework:** Homework will be issued for a variety of reasons. Make sure you get it done to the best of your ability and handed in on time.

**Lift:** The lift is reserved for pupils who cannot access other floors by the stairs. If, however, an injury makes using the stairs difficult, you may obtain a special lift pass from Mrs Moir on production of a special request from your parent/carer.

**Litter:** Keep the school and its surroundings neat and tidy by placing all your waste in the bins provided.

**Lockers:** Access to lockers is restricted to 4 times in the day

- before school starts
- at the morning interval
- at lunchtime
- at the end of the school day

Never go to your locker between periods. You have to work out in advance what you are going to need for the next two periods.

### **Main Entrance:**

The Main Entrance is reserved for Visitors, Staff and Pupils in S5 and S6. You may only enter by the Main Entrance if you arrive in the course of the school day when all other doors are locked for security reasons.



### **Mobile Phones:**

Mobile phones are not banned but are not encouraged. Should you bring one to school it must be switched off in class. Under no circumstances must a mobile phone be taken into an examination room.

### **Out of Bounds:**

The following areas are out of bounds to pupils during intervals Bounds and lunchtimes. The Main Entrance Foyer - before the school day begins, at intervals and lunchtimes. This includes the Visitor Waiting Area overlooking the pool and the surrounding stairs and landing.

Stairwell C - this is the main staircase between the Games Hall and the Pool and must be kept clear at all times except when going to and from class.

Stairwell A, B & D - access is available from 8.30am, at intervals and lunchtimes but up to first floor level only.

Music/Modern Languages/Geography and Ground Floor Corridors - no loitering at any time.

### **Out of Class**

**Slips:** Never leave a classroom in the course of a lesson without asking your teacher for one of those little blue slips. Show it to any member of staff who asks why you are out of class and where you are going.

**Schoolbags:** You should bring a schoolbag with you every day. Look after it and do not leave it unattended in the Social Area between classes or in doorways and corridors.

**Snowballing:** Snowballing is restricted to the playing fields well away from the building and parked vehicles.

**Stairways:** Movement on stairs is flexible to take account of priority traffic flows!

### **Study Planners:**



Bring your Study Planner with you every day and use it help you cope with all the things you have to remember to do. It contains a lot of useful information, including your Personal Learning Plan.

**This Code of Conduct has been approved by Pupils, Parents and Staff of the school and will be reviewed on a regular basis.**